

Lincs Inspire Library Service
Fees & Charges
March 2020

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Books/ written material

Encore Music Services

Loans of orchestral / vocal scores – contact Encore direct - tel 01482 616852

Lost/Destroyed/Damaged Library Materials

| | |
|---|--|
| Acquired in the last 5 years | Full cost, unless out of print, in which case, current average price for item of same type |
| Acquired over 5 years ago | Half price, unless out of print, in which case, half current average price for item of same type |
| Items borrowed from Hull | Full replacement cost |
| Items borrowed from the British Library | Charged at British Library replacement rates - usually full replacement cost |
| Antiquarian, unique or special | Refer to Development Officer, Learning and Information Services |

Exemptions: None

Overdue Charges

| | |
|----------|--|
| Per item | 20p per day. Maximum charge per item £10.00 |
|----------|--|

Exemptions: Children under 16, people over 65, services to residential homes and group dwellings, housebound, registered blind and partially sighted

Reservations

| | |
|-----------------------|-----|
| Per item / periodical | 50p |
|-----------------------|-----|

Exemptions: Registered blind and partially sighted

Withdrawn Materials

As priced at the time of sale

Audio visual

DVD hire

Loan Entitlement 7 single DVDS, 2 DVD box sets (Items overdue are re-hired at rate below)

| | |
|-----------------|-------------|
| Per single DVD | £2 per week |
| Per DVD box set | £5 per week |

Exemptions: Registered Blind or Partially Sighted

Talking Book Hire

Loan Entitlement 10 items (Items overdue are re-hired at rate below)

| | |
|-----------------------|--|
| Per item or boxed set | Adults - £1 per 3 weeks Senior Citizens - 50p per 3 weeks |
|-----------------------|--|

Exemptions: Children, Registered blind and partially sighted and asylum seekers using English Language course tapes

Lost/Destroyed/Damaged Materials

| | |
|------------------------------|--|
| Acquired in the last 5 years | Full cost, unless out of print, in which case, current average price for item of same type |
| Acquired over 5 years ago | Half price, unless out of print, in which case, half current average price for item of same type |
| Items borrowed from Hull | Full replacement cost |

Exemptions: NONE

Reservations

| | |
|-----------------------|-----|
| Per item / periodical | 50p |
|-----------------------|-----|

Exemptions: Registered blind and partially sighted

Withdrawn Materials

As priced at the time of sale

Electronic Services

Facsimile Transmission (FAX)

Outgoing Fax messages:

| | |
|----------------|-----------------|
| United Kingdom | £1.00 per sheet |
| Europe | £1.00 per sheet |
| Outside Europe | £1.00 per sheet |

Incoming faxes:

| | |
|--|-----------------|
| | £1.00 per sheet |
|--|-----------------|

PC Use

Internet Access / word processing

| | |
|-----------------|-------------|
| First half hour | Free |
| Thereafter | £1 per hour |

Exemptions: Asylum seekers

Computer printouts

| | |
|-----------------|--------------------------------------|
| Black and white | 20p per A4 page £1.00 per A3 page |
| Colour | 50p per A4 page £1.50 per A3 page |
| 3D Print | 20p per gram |

Exemptions: Children up to and including 16 years of age their first 3 pages free.

Photocopier Charges

| | |
|-----------------|--------------------------------------|
| Black and white | 20p per A4 page £1.00 per A3 page |
| Colour | 50p per A4 page £1.50 per A3 page |

Photographs for reproduction or for publication

For prices and sizes available please contact the Reference Library 01472 323603

Digital copies

| | |
|----------------------|--|
| Private customers | £2.50 per image + £1 per CD. Customers can supply their own CD. |
| Commercial customers | By arrangement with the Development Officer, Learning & Information Services |

Meeting rooms

Exhibition and Display Space

| | |
|--------------------------|---|
| Commercial organisations | £50.00 per half day |
| Community groups | £15.00 per half day £25.00 per day £100.00 per week |

Exemptions: North East Lincolnshire Council departments and Parish Councils only

Meeting Room Hire

| | |
|---|---|
| Commercial rate | £50.00 per half day |
| Non commercial organisations and community groups | £15.00 per half day £25.00 per day £100.00 per week |

Sessions 9.00am - 1.00pm / 1.00pm - 5.00pm

Exemptions: Parish Councils, MP, MEP and NEL Councillor Surgeries and North East Lincolnshire Council Departments only. Exemptions do not apply to Saturday and evening hire at Grimsby and Cleethorpes Libraries.

Miscellaneous

Laminating service

| | |
|----|---|
| A4 | £1.40 per sheet Over 10 sheets, reduce by 25% to £1.05 per sheet |
| A3 | £1.70 per sheet Over 10 sheets, reduce by 25% to £1.28 per sheet |

Replacement library card

| | |
|----------------------|-------|
| Lost or damaged card | £1.00 |
|----------------------|-------|

Research

Family history and local history research

To be negotiated with the librarian before commencing, based on first half hour free, then £25 per hour + cost of photocopies at 20p per sheet and postage.

Talks

Talks to other groups/organisations

Talks about the library service and its facilities - free, subject to staff time. Talks on specialist subjects e.g. local history 'Memory Lane' talks - £25 per hour